

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, September 7, 2011

Call To Order 12179. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present
Jim Elliot, President
Glenn Creiman, Vice President
Chuck Coyne, Member
Diane Koach, Member
Patti Latourelle, Member

Staff Members Present
Gary Rapkin, Superintendent
Curtis Frick, Assistant Superintendent – HRD
Lois Klein, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

No requests.

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.

OPEN SESSION

12180. The meeting reconvened in Open Session at 7:12 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

12181. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Elliot.

APPROVAL OF AGENDA ORDER AND CONTENT

12182. Motion by Ms. Koach, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving agenda order and content.

FEATURED PRESENTATION

Bonita Unified School District's
2011 Accountability Report

Mark Rodgers, Senior Director of Secondary Education reported on information regarding the performance of the District on assessments that are part of the measurement for Adequate Yearly Progress and Academic Performance Index. The report included information on efforts within the District to produce continuous growth in student academic achievement.

Recognition of District's Health
Services Team

Lois Klein introduced the District nurses, Debbie Croan and Vivian Anderson, along with the District's Health Services Team. The Board recognized them for their outstanding work and ongoing efforts to promote student wellness. The Board congratulated the Health Services Team for their recognition by the California Dental Association for consistently providing kindergarten students with dental check-ups.

APPROVAL OF MINUTES

12183. Motion by Mr. Creiman, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, approving the Minutes of the August 3, 2011 Regular Meeting of the Board of Education.

REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

No requests

CONSENT AGENDA

12184. Motion by Mr. Coyne, seconded by Ms. Latourelle, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Extended and Overnight
Educational Field Trips

12185. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.

- a. Bonita High School Boys Varsity Water Polo Team to compete at the Nor Cal/Menlo Water Polo Tournament, Menlo Park, Atherton, CA, September 15-17, 2011.
- b. Bonita High School Boys' Varsity Water Polo Team to compete at the America's Finest City Water Polo Tournament, La Jolla Area High Schools, San Diego, CA, September 22-24, 2011.
- c. Bonita High School Boys Water Polo Teams (all levels) for competitive games with the Bishop's School, La Jolla, CA, October 1, 2011.

CONSENT AGENDA- Continued

Approve Non-Public Master
Contract

12186. Approved Non-Public School Master Contract for
2011-2012.
a. Covina Development Center

Appointment of Lee Ann Paddock
As Parent Representative on
SELPA CAC

12187. Approved appointment of Lee Ann Paddock to
serve as a parent representative on the SELPA
Community Advisory Committee (CAC) for the
2011-2012 and 2012-2013 school years.

Interagency Agreement
Between BUSD & Foundation for
Early Childhood Education
Head Start/State Preschool

12187. Approved Interagency Agreement between Bonita
Unified School District Special Education and
Foundation for Early Childhood Education Head
Start/State Preschool for 2011-2012.

Agreement Between BUSD &
Tri-City Mental Health Center

12188. Approved Agreement between Bonita Unified
School District and Tri-City Mental Health Center
for the 2011-2012 school year.

Agreement Between BUSD &
National Council on Alcoholism
And Drug Dependence (NCADD)

12189. Approved Agreement between Bonita Unified
School District and the National Council on
Alcoholism and Drug Dependence (NCADD) for the
2011-2012 school year.

Agreement Between BUSD &
Follett Software Company March
2012 through June 2012

12190. Approved Agreement between Bonita Unified
School District and Follett Software Company to
provide software, licensing and support from March
2012 through June 2012.

Agreement Between BUSD &
Renaissance Learning

12191. Approved Amended Agreement between Bonita
Unified School District and Renaissance Learning
through the 2012-2013 school year.

CONSENT AGENDA- Continued

Agreement between BUSD &

LACOE – Saxon Math

Instructional Materials & Training

12192. Approved Agreement between Bonita Unified School District and Los Angeles County Office of Education (LACOE) to provide Saxon math instructional materials training during the 2011-2012 school year.

“A” and “B” Warrants

12193. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

12194. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

12195. Approved budget transfers between major object codes, as presented.

Independent Contractors

12196. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
a. Donna Miranda

Surplus Property

12197. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.

Disposal of Class 3 Records

12198. Approved attached lists of Class 3 records for disposal in accordance with Education Code provisions and Board Policy 3581.

Temporary Interfund Loans
From General Fund to Other
Funds - 2011-2012

12199. Approved Temporary Interfund Loans from the General Fund to other funds for fiscal year 2011-2012.

Interfund Transfer from
Cafeteria Fund to General Fund

12200. Approved Interfund Transfer from the Cafeteria Fund to the General Fund.

CONSENT AGENDA-continued

Facility Use Request by All Valley
Youth Flag Football League - Lone
Hill

12201. Approved facility use request by All Valley Youth
Flag Football League for use of Lone Hill Middle
School fields.

Lone Hill ASB Financial
Statements – Fourth Quarter

12202. Approved Lone Hill Middle School's Associated
Student Body financial statements for the fourth
quarter.

Ramona ASB Financial
Statements – Fourth Quarter

12203. Approved Ramona Middle School's Associated
Student Body financial Statements for the fourth
quarter.

Bonita High ASB Financial
Statements – Fourth Quarter

12204. Approved Bonita High School's Associated Student
Body financial statements for the fourth quarter.

San Dimas High ASB Financial
Statements – Fourth Quarter

12205. Approved San Dimas High School's Associated
Student Body financial statements for the fourth
quarter.

Sublease Agreement Between
BUSD & Tilden-Coil Constructors-
SDHS

12206. Approved Sublease Agreement between Bonita
Unified School District and Tilden-Coil Constructors
for projects related to the construction of the San
Dimas High School track and stadium
reconfiguration projects.

Release of Fifty Percent of
Retention on Bid 10-11:04 1-16 –
JPI Development Group, Inc.

12207. Approved release of fifty percent of the retention on
Bid 10-11:04 1-16 Bonita High School new
gymnasium and gymnasium modernization projects
and to decrease the retention percentage from 10%
to 5% - JPI Development Group, Inc.

Release of Fifty Percent of
Retention on Bid 10-11:04 1-16 –
New Dimension Masonry

12208. Approved release of fifty percent of the retention on
Bid 10-11:04 1-16 Bonita High School new
gymnasium and gymnasium modernization projects
and to decrease the retention percentage from 10%
to 5% - New Dimension Masonry.

CONSENT AGENDA-continued

Change Order #5 Bid 10-11:04-1 –
Bonita High School – Chap, Inc.

12209. Approved Change Order #5 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Change Order #1 Bid 10-11:04-6 –
Bonita High School – KCB Towers

12210. Approved Change Order #1 Bid 10-11:04-6 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – KCB Towers.

Change Order #3 Bid 10-11:04-12-
Bonita High School – JPI
Development Group, Inc.

12211. Approved Change Order #3 Bid 10-11:04-12 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – JPI Development Group, Inc.

Change Order #3 Bid 10-11:04-14-
Bonita High School –
Chap, Inc.

12212. Approved Change Order #3 Bid 10-11:04-14 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Change Order #2 Bid 10-11:05-1 –
San Dimas High School –
Sea West Enterprises

12213. Approved Change Order #2 Bid 10-11:05-1 for construction of the San Dimas High School new gymnasium expansion project –Sea West Enterprises.

Change Order #3 Bid 10-11:05-1 –
San Dimas High School –
Sea West Enterprises

12214. Approved Change Order #3 Bid 10-11:05-1 for construction of the San Dimas High School new gymnasium expansion project –Sea West Enterprises.

CONSENT AGENDA-continued

Change Order #1 Bid 10-11:05-2 –
San Dimas High School –
M.E.C., Inc.

12215. Approved Change Order #1 Bid 10-11:05-2 for construction of the San Dimas High School new gymnasium expansion project – M.E.C., Inc.

Change Order #1 Bid 10-11:05-4 –
San Dimas High School –
KAR Construction, Inc.

12216. Approved Change Order #1 Bid 10-11:05-4 for construction of the San Dimas High School new gymnasium expansion project – KAR Construction, Inc.

Change Order #1 Bid 10-11:06 –
San Dimas High School –
Keystone Builders, Inc.

12217. Approved Change Order #1 Bid 10-11:06 for the San Dimas High School science building fire sprinkler/acoustical ceiling project – Keystone Builders, Inc.

Change Order #2 Bid 10-11:07-
Allen Avenue & Gladstone –
CMB Painting

12218. Approved Change Order #2 Bid 10-11:07 for exterior painting at Allen Avenue and Gladstone Elementary Schools – CBM Painting.

Change Order #1 Bid 11-12:03-
Various Sites –
Best Contracting Services

12219. Approved Change Order #1 Bid 11-12:03 for roof repair/replacement at various sites – Best Contracting Services.

Notice of Completion Bid 10-11:06-
San Dimas High –
Keystone Builders, Inc.

12220. Approved Notice of Completion for Bid 10-11:06 for the San Dimas High School science building fire sprinkler/acoustical ceiling project – Keystone Builders, Inc.

Notice of Completion Bid 10-11:07-
Allen Avenue & Gladstone –
CBM Painting

12221. Approved Notice of Completion for Bid 10-11:07 for exterior painting of Allen Avenue and Gladstone Elementary Schools – CBM Painting.

CONSENT AGENDA-continued

Notice of Completion Bid 10-11:08-
Various Sites –
Ben's Asphalt

12222. Approved Notice of Completion for Bid 10-11:08 for asphalt repair/resurfacing at various sites – Ben's Asphalt.

Notice of Completion Bid 11-12:02-
Shull –
Mission Paving & Sealing, Inc.

12223. Approved Notice of Completion for Bid 11-12:02 for asphalt replacement at Shull Elementary School playground – Mission Paving & Sealing, Inc.

Notice of Completion Bid 11-12:03-
Various Sites –
Best Contracting Services

12224. Approved Notice of Completion for Bid 11-12:03 for repair/replacement of roofs at various sites – Best Contracting Services.

Certificated Personnel Report

12225. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

12226. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

12227. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

One FTE Allocation for
Occupational Therapist

12228. Approved one Full-Time Equivalent (FTE) allocation for an Occupational Therapist position in Special Education.

.75 FTE Allocation for Certified
Occupational Therapist Assistant

12229. Approved .75 Full-Time Equivalent (FTE) allocation for a Certified Occupational Therapist Assistant position in Special Education.

CONSENT AGENDA-continued

One FTE Allocation for a
Director of Educational
Technology

12230. Approved one Full-Time Equivalent allocation for a
Director of Educational Technology.

.125 FTE Allocation Increase
For Elementary Media Center
Assistant

12231. Approved .125 Full-Time Equivalent (FTE)
allocation for Elementary Media Center Assistant at
each of the elementary schools.

New Job Description for
Occupational Therapist

12232. Approved new job description for Occupational
Therapist.

New Job Description for
Certified Occupational Therapist
Assistant

12233. Approved new job description for Certified
Occupational Therapist Assistant.

New Job Description for Director
Of Educational Technology

12234. Approved new job description for Director of
Educational Technology.

Declaration of Need for
Fully Qualified Educators

12235. Approved the Declaration of Need for Fully
Qualified Educators.

Second Reading and Adoption
Of Board Policy 4159 –
Public Notice-Personnel
Negotiations

12236. Approved second reading and adoption of Board
Policy 4159 – Public Notice – Personnel
Negotiations.

Distribution of Attendance
Incentive Awards

12237. Approved the distribution of Attendance Incentive
Awards to classified and confidential employees.

Donations

12238. Accepted with thanks the donation of gifts valued at
\$500.00 as determined by the donor and in
accordance with Education Code 35273 and
instructed staff to send letters of appreciation to
donors on behalf of the Board of Education and
staff.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Unaudited Actuals Report for
2010-2011

12239. Motion by Ms. Koach, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes approved the Unaudited Actuals Report for fiscal year 2010-2011.

Ann Sparks reported that staff has completed the process of closing the books for the 2010-2011 fiscal year. Ms. Sparks reviewed the components of the Unrestricted and Restricted General Fund Balances for 2010-2011.

Resolution 2012-02-Adopting
Appropriation Limits

12240. Motion by Ms. Latourelle, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes adopted Resolution 2012-02 adopting appropriation limits for 2010-2011 and estimated appropriations limit for 2011-2012.

As required by Government Code the Board adopted Resolution 2012-02 establishing the District's appropriations limit for the 2010-2011 fiscal year and the estimated appropriations limit for 2011-2012 as well as declared the appropriations in the budget for 2010-2011 and 2011-2012 fiscal years do not exceed the appropriations limit.

SUPERINTENDENT

Call for Nominations for CSBA
Directors-at-Large, American
Indian, Black, and County

12241. The California School Boards Association is requesting nominations for CSBA's Directors-at-Large, American Indian, Black, and County. The Board of Education at their discretion may nominate Board members for either or both of these Director-at-Large seats.

The Board of Education opted not to nominate any candidates at this time.

DISCUSSION/ACTION AGENDA-Cont.
SUPERINTENDENT-Cont.

Call for Nominations for Membership to the Los Angeles County Committee On School District Organization

12242. This is an optional item that gives the Board of Education the opportunity to nominate candidates to fill vacancies from the Third, Fifth and At-Large Supervisorial Districts to participate on the Los Angeles County Committee on School District Organization.

The Board of Education opted not to nominate any candidates at this time.

STUDENT DISCIPLINARY ACTION

12243. Motion by Mr. Coyne, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (a)(2), (k) approved recommendation that student #1033881 be re-admitted for the fall semester 2011 to a school within the Bonita Unified School District.

12244. Motion by Ms. Koach, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k) and #48915 (c)(3) approved recommendation that student #92004481 be re-admitted for the fall semester 2011 to a school within the Bonita Unified School District.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community

La Verne resident, Shirley Baldwin addressed the Board regarding concerns with the Senate Bill 48 (SB48) legislation that addresses curriculum regarding homosexuals in history. She noted there is a referendum to repeal SB48 and requested support by the Board for the referendum.

PTA

No comments

BUTA

No comments

CSEA

No comments

BUMT

No comments

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ms. Koach reported that Back to School Nights are taking place and noted appreciation for the hard work taking place at the school sites. She noted that the San Dimas Day at the Fair is September 16 and the La Verne Day at the Fair is September 21.

Ms. Latourelle expressed pride in the wonderful accomplishments by the students as indicated in the assessment report. She extended her congratulations to Diane Koach, Jim Elliot, and Glenn Creiman for the District not having to hold an election, as they ran unopposed. She was very glad that the money saved by not holding an election will go back into needed programs in the District. She asked Ann Sparks to report how the saved funds would be use. Ms. Sparks reported the funds would be used to increase Librarian time at the school sites, as well as enhancing educational technology.

Mr. Coyne congratulated his colleagues on not having to run an election and noted it is due in part to the fine job the students, staff and District is doing under Dr. Rapkin's leadership. He noted appreciation for the loan of the student iPod, which was demonstrated at the August Board Meeting.

Mr. Creiman thanked the communities of San Dimas and La Verne for the support shown to the Board in not having to conduct an election. Mr. Creiman reported attending several Back to School Nights and received very positive comments at those events. He noted that Sunday, September 11 is Patriot's Day and asked that everyone stop and reflect on those who were involved in the 9/11 tragedy.

Mr. Elliot thanked the communities for the vote of confidence and for the extraordinary support by not having to run an election. He requested the District revisit the Technology Plan and how to deliver curriculum based on new technology and in keeping with the State Standards and requested follow up information. Mr. Elliot expressed appreciation to the cities of San Dimas and La Verne, and the Fairplex for partnering with the District in support of our students attending the L.A. County Fair for educational purposes. Mr. Elliot noted the Western Days in San Dimas are coming up on October 1st and 2nd.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Dr. Rapkin noted that there are very few things nicer than the first few days of school and the anticipation of a new school year. He noted the reports at tonight's meeting gave a snapshot of the past, present, and future and the accomplishments of our students in various assessments. He noted appreciation for the amazing amount of students who have moved from Below and Basic to Proficient and Advanced in the assessments. The District will continue to strive to go from "Good" to "Great" to improve student academic achievement District-wide. In addition to the accomplishments of the students academically, students continue to accomplish great things in the arts and athletics as well. He expressed appreciation to the Maintenance Department for their fine work in getting the school campuses ready for the new school year. Dr. Rapkin reported that all thirteen schools have started the school year with a tremendously successful start.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, October 5, 2011, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The meeting adjourned 8:18 p.m.

Gary Rapkin, PhD, Superintendent
Secretary to the Board of Education